

The United States Sports Academy

One Academy Drive
Daphne, Alabama 36526
Phone: (251) 626-3303
Fax: (251) 625-1035

<http://www.ussa.edu>

E-Mail: registrar@ussa.edu



Academy Drop/Add Form

INSTRUCTIONS: No change will be made on your registration until this form is completed and signed. This form may be hand delivered, mailed or faxed, but keep in mind that the change **does not become effective** until the date it is received by the Registrar's office. The amount of tuition refund will be pro-rated per the Academy's refund policy.

Check if applicable: 1-7 days = 100 % 8-18 =90% 19-29=50% 30-38=25%
******After 38 days a withdrawal form is required******

Name: _____ Student ID: _____

Street: _____ City: _____ State, Zip: _____

Phone Number: _____ Email: _____

Date: _____

PLEASE NOTE:

Changing from full-time to part-time status or from part-time to full-time status may significantly affect your financial aid and/or charges. Contact the financial aid office for information on the financial implications of your proposed change.

COURSES TO BE DROPPED: Term FA _____ SP _____ SU _____

Reason(s) for drop:

Course Number	Course Title	Section	Credits	Instructor
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

COURSES TO BE ADDED: Term FA _____ SP _____ SU _____

Course Number	Course Title	Section	Credits	Instructor
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Approved By: _____ **Effective date:** ____/____/____

Registrar or Designee